



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE
BOARD OF ARCHITECTS**

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, June 6, 2018 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	August 8, 2018

MEMBERS PRESENT

Paul Guggenberger, Professional Member, President
Daniel Ridgely, Professional Member, Secretary
Robert Maffia, Professional Member
Bryan Hutchison, Professional Member
John Lynch, Public Member
Todd Breck, Professional Member

MEMBERS ABSENT

Herbert Russell, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Guggenberger called the meeting to order at 1:32 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Maffia, seconded by Mr. Lynch, to approve the minutes from the May 16, 2018 meeting as amended. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion and Vote on Regulation Changes

Mr. Guggenberger briefly recapped the revisions that the Board wants to make which include a clarification to the continuing education requirements and changing IDP language to AXP.

After a brief discussion, a motion was made by Mr. Maffia, seconded by Mr. Ridgely, to approved the revisions and move forward with a public hearing. The motion was carried by Mr. Guggenberger, Mr. Lynch and Mr. Breck. Mr. Hutchison was opposed.

The Board will hold a public rules and regulations hearing on September 5, 2018 during its scheduled meeting.

NEW BUSINESS

Ratify Reciprocity Applications – NCARB Certificates

A motion was made by Mr. Breck, seconded by Mr. Hutchison, to approve the architect applications of Michael App, Armand Christopher, Christopher Migneron, Terry Rookard, Sameh El-Sheik, Douglas McCoach, John Kosko and Christopher McCagg. The motion was unanimously carried.

Complaint Status

#07-01-18 – Assigned

#07-02-18 – Assigned

Review of Reciprocity Applications

After review, a motion was made by Mr. Ridgely, seconded by Mr. Hutchison, to approve the reciprocity application of Michael Johns. The motion was unanimously carried.

Ratify Reciprocity Applications

A motion was made by Mr. Ridgely, seconded by Mr. Hutchison, to approve the ratified architect application of Robert Greenberg. The motion was unanimously carried.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Breck, seconded by Mr. Hutchison, to approve the ratified certificate of authorization application of Wulff Architects, Inc. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Ms. Witte advised that the Division would be mailing out the audit notices within the next week and there are approximately 282 licensees being audited.

Mr. Breck advised that the JAC will be having a meeting on June 14, 2018 and he will be in attendance.

Mr. Ridgely advised that he will be representing the Delaware Board at the 2018 NCARB Annual Business Meeting at the end of this month.

PUBLIC COMMENT

Ms. Payne made reference to a few grammatical changes in the proposed amendments to the rules and regulations discussed earlier in the meeting.

NEXT MEETING

The next meeting will be July 18, 2018 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Guggenberger, seconded by Mr. Hutchison, to adjourn the meeting at 2:13 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II